

**Toulon Public Library District
Board of Trustees Meeting
October. 9, 2017**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:07 p.m. Judy Beamer, Melanie Boudreau, Pat Brown, Roberta Cinnamon, Jan Curry, Jennifer Nutzhorn, and Director Michael Baumann were present. Mark Wilson was absent.

Approval of Agenda: Jan made a motion to approve the agenda. Melanie seconded the motion; motion passed unanimously.

REPORTS

Secretary: Melanie made a motion to accept the secretary's report from the September 12, 2017 meeting. Jennifer seconded the motion; motion passed unanimously.

Correspondence: The library sent a gift to Harriet Ziphel, library director at the Galesburg Library, who recently retired. The Tony Fisher family sent a letter of appreciation for the support during his illness.

Treasurer: Roberta made a motion to accept the treasurer's report and pay the bills. Jennifer seconded the motion; motion passed unanimously with a roll call vote.

Director: Jan made a motion accept the Director's Report. Roberta seconded the motion; motion passed unanimously.

SPECIAL ORDERS

Budget and Appropriation Levy 17-5: Roberta made a motion to approve B/A Levy 17.5. Jennifer seconded the motion; motion passed unanimously with a roll call vote.

UNFINISHED BUSINESS

Watch second half of video to complete Per Capita grant requirement. Tabled until November meeting.

NEW BUSINESS

Staff Christmas: Jennifer made a motion to have the Director purchase staff gift cards. Jan seconded the motion; motion passed unanimously with a roll call vote.

Snow Removal: Jennifer made a motion to renew the snow removal contract with Jeff Nelson. Melanie seconded the motion; motion passed unanimously with a roll call vote.

Klein Estate: The estate will be selling the house.

Michael Richardson Donation: Jennifer made a motion to donate \$100 for the Michael Richardson fundraiser. Jan seconded the motion; motion passed unanimously with a roll call vote.

Change copy cost to \$.20 for grayscale: Melanie made a motion to change the grayscale copy price to \$.20. Jennifer seconded the motion; motion passed unanimously.

ADJOURNMENT

Roberta made a motion to adjourn the meeting; Melanie seconded the motion; motion passed unanimously. The meeting was adjourned at 7:41 p.m.

The date for the next regular meeting is November 13, 2017 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary

